
 Government eProcurement System		eProcurement System Government of India	
		Tender Details	
		Date : 22-Jan-2021 10:43 AM	
		 Print	
Basic Details			
Organisation Chain	Indian Institute of Information Technology Allahabad		
Tender Reference Number	IIIT-A/SP/747/1189 / 2021		
Tender ID	2021_IIITA_609916_2		
Tender Type	Open Tender	Form of contract	Sale
Tender Category	Services	No. of Covers	1
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No
Payment Instruments		Cover Details, No. Of Covers - 1	
Offline	S.No	Instrument Type	
	1	Bankers Cheque	
	2	Bank Guarantee	
	3	Demand Draft	
	4	R-T-G-S	
	5	FDR	
	6	NEFT	
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.pdf	DULY SIGNED AND STAMPED COPY OF PREQUALIFICATION CRITERIA 5.1,5.2,5.3 AND 5.4
		.pdf	OTHER IMPORTANT DOCUMENTS AS PER TENDER DOCUMENTS
		.xls	PRICE SCHEDULE
Tender Fee Details, [Total Fee in ₹ * - 0.00]		EMD Fee Details	
Tender Fee in ₹	0.00	EMD Amount in ₹	2,700
Fee Payable To	Nil	EMD through BG/ST or EMD Exemption Allowed	Yes
Fee Payable At	Nil	EMD Fee Type	fixed
Tender Fee Exemption Allowed	No	EMD Percentage	NA
		EMD Payable To	PRAYAGRAJ
		EMD Payable At	IIIT ALLAHABAD
Work /Item(s)			
Title	Auction of irreparable Furniture		
Work Description	Auction of irreparable Furniture		
Pre Qualification Details	AS PER PREQUALIFICATION DETAIL		
Independent External Monitor/Remarks	NA		
Show Tender Value in Public Domain	No		

Tender Value in ₹	0.00	Product Category	Miscellaneous Services	Sub category	AUCTION OF FURNITURE
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	20
Location	PRAYAGRAJ	Pincode	211015	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	IIIT ALLAHABAD
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	22-Jan-2021 05:00 PM	Bid Opening Date	15-Feb-2021 04:00 PM
Document Download / Sale Start Date	22-Jan-2021 05:00 PM	Document Download / Sale End Date	12-Feb-2021 12:00 PM
Clarification Start Date	22-Jan-2021 05:00 PM	Clarification End Date	04-Feb-2021 10:00 AM
Bid Submission Start Date	22-Jan-2021 05:00 PM	Bid Submission End Date	12-Feb-2021 12:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	TENDER DOCUMENTS	1397.11

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_642716.xls	PRICE SCHEDULE	302.50
	2	Tender Documents	TENDERDOC.pdf	TENDER DOCUEMNTS	1384.81

Auto Extension Corrigendum Properties for Tender

Iteration	No. of Bids less than or equal to	Tender gets extended to No. of days
1.	1	10
2.	1	7
3.	1	5

Bid Openers List

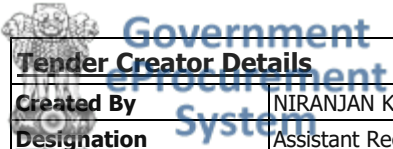
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	sanjaykumar@iiita.ac.in	SANJAY KUMAR	SANJAY KUMAR
2.	jr.sp@iiita.ac.in	SEEMA SHAH	SEEMA SHAH
3.	jayant@iiita.ac.in	Jayant Biswas	JAYANT BISWAS
4.	niranjan@iiita.ac.in	NIRANJAN KUMAR	Niranjan kumar

GeMARPTS Details

GeMARPTS ID	L8YD2XFO9B9B
Description	auction of irreparable furniture
Report Initiated On	22-Jan-2021
Valid Until	21-Feb-2021

Tender Inviting Authority

Name	AR PURCHASE
Address	IIIT ALLAHABAD PURCHASE SECTION

 Tender Creator Details	
Created By	NIRANJAN KUMAR
Designation	Assistant Registrar(Purchase)
Created Date	22-Jan-2021 10:28 AM



Ref. No.: IIIT-A/SP/747/1189 / 2021

Date: Jan 22, 2021

NOTICE INVITING TENDER (E-PROCUREMENT MODE)

1. E-bids are invited through **Central Public Procurement Portal (CPPP)** under Single-bid system for the **“Auction of irreparable Furniture”** at Indian Institute of Information Technology, Allahabad (IIITA). The detailed specifications, terms and conditions are given in Annexure I through VII. The complete Bid document may be downloaded from CPPP and IIITA website. Physical bids will not be accepted.

TENDER SCHEDULE

Date of issue/publishing	:	<u>22/01/2021</u>
Document download/sale start date	:	<u>22/01/2021</u>
Document download/sale end date	:	<u>12/02/2021 (till 12.00 Noon)</u>
Last date and time for uploading bids	:	<u>12/02/2021 (till 12.00 Noon)</u>
Site Visit date and Time	:	<u>02/02/2021 (till 05.00 PM)</u>
Last date and time for receipt of queries	:	<u>04/02/2021 (till 10.00 am)</u>
Date of issuing corrigendum, if any	:	<u>05/02/2021</u>
Date and time of Bid opening	:	<u>15/02/2021 (04.00 PM)</u>
Bid Security (Earnest Money)	:	<ul style="list-style-type: none">• Bid Security fee is Rs.2700/-(Twenty Seven hundred only) (see Bid Security details given below).• Any bid without Bid Security will not be considered unless it qualifies for exemption (see Details of Bid Security given below).
Performance Security	:	Not required
Warranty	:	See Technical Specifications
Number of covers	:	2
Bid validity period	:	90 days from the date of opening of Technical Bid
Address for communication	:	Store & Purchase Section IIITAllahabad, Deoghat Jhalwa, Prayagraj – 211015
Contact number	:	Tel: 0532-2922051
Email address	:	Bidder may submit their Queries/ Clarification , if any, latest by <u>04/02/2021 (till 10.00 am)</u> through cpp portal only.

Note: If any of the above days happens to be an IIITA's holiday, the next working day shall be implied.



2. Details of Bid Security:

a. Bid Security may be provided through direct transfer (RTGS/NEFT), Account Payee Demand Draft, Fixed Deposit Receipt, Banker's cheque or Bank Guarantee from any of the Commercial Banks. If Bid Security has been submitted by any other mode than NEFT/ RTGS, then hard copy of the Bid Security has to be sent by Registered Post. It should reach IIITA Campus before the bid submission deadline to the name of Jt. Registrar (Store & Purchase), Indian Institute of Information Technology Allahabad, Deoghat, Jhalwa, Prayagraj, Pincode-211015. In envelope super scripted the tender Id or tender reference Number and with company full address.

b. The details for payment are as follows:

Account Name : IIIT A EMD And Security Deposit Account
Bank name : Punjab National Bank
Address : Pipalgaon Branch, Allahabad, Prayagraj
Account No. : 8636000100031943
IFSC Code : PUNB0863600

Validity : The Bid Security is to remain valid for a period of 45 days beyond the final bid validity period.

c. **Exception for Bid Security:** Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprise (MSMEs) or are registered with the Central Purchase Organization or Concerned Ministry or Department or Startups as recognized by Department of Industrial Policy and Promotion are exempted from BID SECURITY. Such bidder needs to submit relevant certificate issued by competent authority along with technical bid of tender.

3. Complete Bidding document is available in Government of India's E-tender website. The bids should be submitted through the same website (<https://eprocure.gov.in/eprocure/app>). All amendments, time extension, clarifications etc. will be uploaded in the CPPP website and www.iiita.ac.in and it will not be published in newspapers.
4. Bidders should regularly visit the above websites to keep themselves updated.
5. Bidder may note that Bid shall be submitted on the basis of "ZERO DEVIATION" and shall be in full compliance to the requirements of Bidding Document, failing which bid shall be considered as non-responsive and may be liable for rejection.
6. The Director of IIIT-Allahabad, Prayagraj reserves the right to reject any or all the bids, or cancel the tender, without assigning any reason and the decision of the Director; IIIT-Allahabad, Prayagraj shall be final and binding.

(Store & Purchase Section)



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	*Attach a photocopy of proof regarding submission of bid security amount/ MSE Registration Certificate	21



1 INSTRUCTIONS FOR ONLINE BID SUBMISSION

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidder in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <http://eprocure.gov.in/eprocure/app>.

1.1 REGISTRATION

- 1.1.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
- 1.1.2 As part of the enrolment process, the bidder will be required to choose a unique username and assign a password for their accounts.
- 1.1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 1.1.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra / Capricorn etc.), with their profile.
- 1.1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 1.1.6 Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

1.2 SEARCHING FOR QUOTATION /TENDER DOCUMENTS

- 1.2.1 There are various search options built in the CPP Portal, to facilitate bidder to search active Tender by several parameters. These parameters could include tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tender, wherein the bidder may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 1.2.2 Once the bidder has selected the tender they are interested in, they may download the required documents schedules. These tender can be moved to the respective 'My Tender' folder. This would enable the CPP Portal to intimate the bidder through SMS / e-mail in case there is any corrigendum issued to the Tender document.
- 1.2.3 The bidder should make a note of the unique Tender ID assigned to each Tender, in case they want to obtain any clarification / help from the Helpdesk.

1.3 PREPARATION OF BIDS

- 1.3.1 Bidder should take into account any corrigendum published on the Tender document before submitting their bids.
- 1.3.2 Please go through the Tender / Tender advertisement and the Tender document carefully to understand the documents required to be submitted as part of the bid.



Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- 1.3.3 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the Quotation document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 1.3.4 To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidder. Bidder can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

1.4 SUBMISSION OF BIDS

- 1.4.1 Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 1.4.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the Tender document.
- 1.4.3 A standard BoQ format has been provided with the Tender document to be filled by all the bidder. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidder are required to download the BOQ file, open it and **complete the white colored (unprotected) cells** with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

OR

In some cases, Financial Bids can be submitted in RAR format as well (in lieu of BOQ).

- 1.4.4 The server time (which is displayed on the bidder' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidder, opening of bids etc. The bidder should follow this time during bid submission.
- 1.4.5 All the documents being submitted by the bidder would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- 1.4.6 The uploaded Tender documents become readable only after the Tender opening by the authorized bid openers.
- 1.4.7 Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 1.4.8 Kindly add scanned PDF of all relevant documents duly signed in a single PDF file of compliance sheet.



1.5 ASSISTANCE TO BIDDER

- 1.5.1 Any queries relating to the Tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a Tender or the relevant contact person indicated in the Tender.
- 1.5.2 Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

1.6 GENERAL INSTRUCTIONS TO THE BIDDER

- 1.6.1 The Tender will be received online through portal <http://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidder is required to upload all the documents in .pdf format.
- 1.6.2 Possession of a Valid Class- III Digital Signature Certificate (DSC) in the form of smart card/e- token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link "Information about DSC".

1.7 COST OF BIDDING DOCUMENTS

- 1.7.1 The vendor (bidder) shall bear all costs associated with the preparation and submission of its bid and IIITA will in no case be held responsible or liable for the costs, regardless of the conduct or outcome of the bidding process.



2 INVITATION FOR TENDER FOR Auction of irreparable Furniture

Tenders are invited from Authorized/Registered E-Waste Recyclers/ Preprocessors of E-waste registered with Central Pollution Control Board, Ministry of Environment & Forests, Govt. Of India (approved by Government of India/State Govt.) for disposal of Condemned E-waste items such as Computers, Printers, UPS & its Peripherals, Photocopiers, Electronics/Electrical items etc. as mentioned in "Annexure-II" as per the time schedule given below:

3 LIST OF ITEMS TO BE CONDEMNATION

The following are the items of the "Auction of irreparable Furniture" to be Condemned as per the tender. The Annexure III should be used to specify compliance with these requirements. In case there is no deviation of the corresponding item, 'NO' should be written in the Deviation column and a brief description should be given otherwise.

3.1 List of items of Auction of irreparable Furniture

Sl. No.	Item Details	Qty	Original Purchase Value	Condition	Year of Procurement	Mode of Disposal
1	2 SEATER	2	7519.94	Irreparable	2004	Tender
2	3 Seater Chair	43	242516.56	Irreparable	2004	Tender
3	3 Seater Chair	34	191757.28	Irreparable	2004	Tender
4	4 SEATER CHAIRS	30	88809.38	Irreparable	2004	Tender
5	Chaukor base cushion chair	104	266614.40	Irreparable	2004	Tender
6	Chaukor base cushion chair	48	142080.00	Irreparable	2004	Tender
7	Iron frame of Hostel Table	40	48000.00	Irreparable	2007	Tender
8	IRON frame TABLE	5	10000.00	Irreparable	2007	Tender
9	One Seater Sofa	1	1941.00	Irreparable	2007	Tender
10	Plastic Almira	12	34500.00	Irreparable	2009	Tender
11	Plastic Almira	25	71875.00	Irreparable	2009	Tender
12	Plastic Chair	468	141494.48	Irreparable	2006, 2009	Tender
13	Plastic Chair	3	907.02	Irreparable	2009	Tender
14	Plastic Table	4	2400.00	Irreparable	2010	Tender
15	Revolving Base cushion chair	22	69300.00	Irreparable	2008	Tender
16	Revolving Base cushion chair	43	135450.00	Irreparable	2008	Tender
17	Revolving Base cushion chair with hand	259	980574.00	Irreparable	2007	Tender
18	Revolving Base cushion chair with hand	24	90864.00	Irreparable	2007	Tender
19	Wheel Chair - student	1	6600.00	Irreparable	2009	Tender
20	WOODEN CHAIR	5	9500.00	Irreparable	2006	Tender



4 GENERAL CONDITIONS OF CONTRACT

- 4.1 Bidder must fill the Letter of Undertaking (Annexure-IV) and Declaration Performa (Annexure-V) complete in all respect.
- 4.2 Bidder must quote their rates exclusive of all taxes and duties. Taxes applicable may be quoted separately giving full details.
- 4.3 For the Bidding/ Tender Document Purposes, Indian institute of information Technology, Allahabad shall be referred to as 'Institute' and the Bidder/ Successful Bidder shall be referred to as 'Contractor and / or Bidder or Tenderer / Supplier/ Vendor'.
- 4.4 While all efforts have been made to avoid errors in the drafting of the tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained.
- 4.5 The bidder shall submit the copy of the authorization letter / Power of Attorney as the proof of authorization for signing on behalf of the Bidder.
- 4.6 The Parties to the Contract/Agreement shall be the successful bidder (to whom the Services or Supply has been awarded) and the Institute, IIIT-Allahabad.
- 4.7 For all purposes of the contract including arbitration there under, the address of the bidder mentioned in the bid shall be final unless the bidder notifies any change of address by a separate letter sent by registered post with acknowledgement due to IIIT-Allahabad. The bidder shall be solely responsible for the consequences of any omission or error to notify any change of address in the aforesaid manner.
- 4.8 The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date, the time remaining unaltered.
- 4.9 In preparing the financial bids, bidders are expected to take into account the requirements and conditions laid down in this Tender document. The financial bids should be uploaded online as per the specified “.xls” format i.e. Price Bid in Excel sheet attached as ‘.xls’ with the tender and based on the scope of work, service conditions and other terms of the Tender document. It should include all costs associated with the Terms of Reference/Scope of Work of the assignment.
- 4.10 Quoted rate should be valid as asked in “Tender Schedule”.
- 4.11 All figures etc. must be in English Language only.
- 4.12 The Highest rate will not be the basis of claim to get the order.
- 4.13 Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
- 4.14 Director, Indian Institute of Information Technology, Allahabad will be the sole arbitrator of all the disputes and his decision will be binding on both the parties.
- 4.15 Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this tender notice.
- 4.16 **Consignee:** Dr. Seema Shah, Jt. Registrar (Stores & Purchase), IIITA (Ph: 0532-2922081, 2922143). Except under specific instructions, Lifting to our prescribed location or Stores Section (if applicable) is restricted between 9:30 A.M to 5.30 P.M. on all working days except Saturday & Sunday.
- 4.17 Any conditional tender will not be accepted.
- 4.18 **Tenderer should take into account any corrigendum published on the tender document before submitting their bids. All such corrigendum will be placed on Central Public**



Procurement Portal as well as IIIT-A website www.iiita.ac.in. Intending tenderers are advised to visit www.iiita.ac.in and <https://eprocure.gov.in> for regular update, if any, till the closing date of tender for any corrigendum/addendum/amendment. IIITA will not be responsible for ignorance of corrigendum.

- 4.19 Rate should be quoted in BOQ in cover 2(price offer or Financial bid).
- 4.20 ANTI COMPETITIVE AGREEMENTS/ABUSE OF DOMINANT POSITION: The Competition Act, 2002 as amended by the Competition (Amendment) Act, 2007 (the Act), prohibits anti-competitive practices and aims at fostering competition and at protecting Indian markets against anti- competitive practices by enterprises. The Act prohibits anti- competitive agreements, abuse of dominant position by enterprises, and regulates combinations (consisting of acquisition, acquiring of control and M&A) wherever such agreements, abuse or combination causes, or is likely to cause, appreciable adverse effect on competition in markets in India. IIITA reserves the right to approach the Competition Commission established under the Act of Parliament and file information relating to anti-competitive agreements and abuse of dominant position. If such a situation arises, then Vendors are bound by the decision of the Competitive Commission and also subject to penalty and other provisions of the Competition Act.
- 4.21 The tenderer who submits false, forged or fabricated documents or conceals facts with intention to win over the tender or procure purchase order; Bid Security of such tenderer firm shall be forfeited and firm shall be liable for blacklisting for a period of not Less than 2 years. The firm shall also be liable for Legal action depending on the facts & circumstances of the case.
- 4.22 If the bidder fails to execute the sale order and informs IIITA about its inability to execute the order and non-compliance of the sale order, firm shall be liable for blacklisting for a period of not less than 2 years.
- 4.23 Indian Institute of Information Technology reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason or to cancel the tender. The decision of Director – IIIT-Allahabad shall be final and binding on all.
- 4.24 All disputes are subject to Jurisdiction of Allahabad Courts.

5 PREQUALIFICATION CRITERIA FOR BIDDER

- 5.1 **The agency shall be a company registered in India since the last Three years. Ending on 31st march 2020[Attach Certificate of incorporation or commencement of business/ attested copy of partnership deed].**
- 5.2 ***Any IIT/IIIT/NIT/ Government Department/PSU/PSU Banks/Autonomous Bodies/Statutory Bodies in India should not have blacklisted the Bidder at any stage. Self-declaration to that effect should be submitted along with the technical bid.***
- 5.3 **The firm must possess valid GST Registration Certificate and PAN Number.**
- 5.4 **The bidder should submit the work experience certificate of previous 2 years in any organization for the similar nature of work.**

Note: Bidder must provide necessary supporting documents as proof in respect of the eligibility criteria mentioned above.



6 SPECIAL CONDITIONS OF CONTRACT

- 6.1 These instructions are over and above the instructions contained in the enclosed set of tender documents and **override** instructions in case of conflict.
- 6.2 **All the bidders shall ensure compliance with the provisions contained in E-Waste (Management) Rules- 2016 and guidelines issued by the Govt. for disposal/recycling in an environment friendly manner and any other notifications notified thereafter by the Govt. Of India/State Govt. / Union Territory.**
- 6.3 **Site visit date and time:** Date and Time mentioned in the critical date and time. For technical queries related to enquiry, please contact to office of Purchase section ,Extension Admin building, IIIT-A, Deoghat , Jhalwa, Prayagraj, Ph: 0532-2922051/2804/2143, email-info.purchase@iiita.ac.in
- 6.4 **Time schedule:**
- a) **The vendor has to submit the details of all the items collected from the office after the completion of the work or 7 days whichever is earlier. This office will not bear any transportation or handling charges for this.**
 - b) **The successful tenderer shall take the responsibility to set right any damages caused during lifting of the materials, to the satisfaction of the concerned authority. On failure to do so, the IIIT-Allahabad shall have the right to forfeit the entire amount of the tenderer and dispose the items to alternate tenderer.**
 - c) **During the currency of the tender, additional condemned hardware if any should be lifted by the successful tenderer at the rates quoted or higher rates that may be applicable at the time of lifting, as the case may be.**
 - d) **The condemned hardware being disposed off is only for recycling or reuse and appropriately disposed. The use of the lifted items in any other form will lead to appropriate legal action.**
 - e) **On failure to do so, tender inviting authority shall have the right to forfeit the entire amount of the bidder including the EMD and dispose the items to the alternate bidder .**
- 6.5 **Payment by the bidder:**
- 6.5.1 **100% payment will be made by buyer within 15 days from the date of order acceptance. Vendor should submit the payment detail of concerned Authority.**
- 6.5.2 **The tenderer shall lift all the items from the disposal site to his premises within 20 working days after making the payment as above.**
- 6.6 **Forfeiture of bid security:** Bid security of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or depreciates from the tender in any respect within the period of validity of its tender. Further, if the successful tenderer fails to furnish the required process within the specified period, its bid security will be forfeited.
- 6.7 **Penalty:**
- 6.7.1 Applicable penalty will / may be recovered from the payment(s).
- 6.7.2 If the bidder fails to furnish the order within stipulated time period the bidder has to be penalty of every week 1 % of his total order value.(Bidder lift all the item stipulated time period from the date of order or time schedule) or discretion of competent authority.



- 6.8 **Price Basis and applicable Tax claim:** Vendor should clearly mention the Rate of applicable GST separately, if firm will not mention the Taxes clearly on their Price Quotation, IIIT - Allahabad will assume that the quoted price is inclusive of all and no extra amount in later stage shall be paid by IIIT, Allahabad on account of Taxes. In case of tax exemption or lower TDS, vendor has to submit letter from Government Authority for tax exemption or lower TDS (to be submitted along with each of the invoice(s).
- 6.9 Beyond the lifting period, the upward variation of levies and taxes shall be borne by the vendor.
- 6.10 Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid bid security shall be forfeited
- 6.11 If the bidder work is not found satisfactory/ acceptable, IIIT Allahabad has the complete right to reject the same without giving any compensation and reason thereon.
- 6.12 **Force Majeure:** The vendor (bidder) will not be held responsible for breach of executing any obligation or delay in executing any obligations during below given circumstances / conditions.
- 6.12.1 War, Riots, Strike, Fire, Flood, Earthquake, Storm, Epidemic breakout, Power failure, Theft etc.
- 6.12.2 Any Governmental priorities (Necessary proof for validation viz. Govt. Gazette notifications, Leading Newspaper reports, etc. should be made available).
- 6.13 **Materials should be removed by the highest acceptable responsive bidder (H-I) on "as is where is" basis within seven days of receipt of order Amount of EMD may be adjusted against the final payment on the request of the successful bidder or EMD shall be returned after the condemned material is removed as per terms & conditions laid down. In case, the material is not removed within the prescribed time, the Earnest Money will be forfeited and any loss whatsoever occurring due to this will be recovered from the bidder**
- 6.14 **The inspection of material should be done carefully by the in presence of institute representative prospective bidders or their representatives in this office premises on the scheduled time mentioned in the critical date sheet. No further clarifications shall be given after the above inspection.**
- 6.15 **Vendors should quote all the items mentioned in the BOQ.**
- 6.16 **No damage should be caused to the existing property of IIIT-A while removing the auctioned articles from the site. Any loss/damage to IIIT-A or injury or personal accident suffered by any person due to the negligence or action of the successful bidder or his authorized worker/supervisor will have to be indemnified by the successful contractor.**
- 6.17 **Lifting schedule: Goods/material will be removed under the supervision of designated representative of the Institute. Materials will have to be removed within 20 days from the receipt of order. No extension in time will be given under ordinary circumstances. Delay, beyond the stipulated time, may entitle IIIT-A to cancel the award/order and forfeit the EMD of the contractor. Any request for extension of time is sole discretion and approval of Hon'ble director, IIIT-A.**
- 6.18 **Goods/material will be allowed to be removed only during working hours. The articles will not be allowed to be removed on holidays or after working hours. The successful bidder will have to take away all Condemned listed items and not selectively.**



- 6.19 **Dispute Resolution:** In the event of any dispute arising out of or in connection with this Order, the parties shall use their best endeavor to resolve the same amicably AND if the dispute could not be settled amicably, the matter shall be settled in the court under Prayagraj (Allahabad) jurisdiction only. The final payment will be released only after the vendor (bidder) complies with above-mentioned clause.
- 6.20 **Right to alter Tender:**
- 6.20.1 IIITA reserves the right to alter the Tender terms and conditions at any time before submission of the bids.
- 6.20.2 IIITA reserves the right to modify, amend, alter and/or cancel the entire RFP(Request for Proposal) at any stage without assigning any reason whatsoever. IIITA's decision in this regard will be final and binding on all vendors (bidders).
- 6.21 Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per required specifications of mentioned in auction tender.
- 6.22 The rates should be quoted in Indian rupees our prescribed BOQ As mentioned in auction Tender.
- 6.23 The right to accept or reject any tender/ quotation, partially or wholly, including highest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director IIITA, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director IIITA, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderer/s, shall be final and the Director IIITA, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
- 6.24 All the documents submitted must be legible and self-attested and stamped. Otherwise it is likely to be rejected.
- 6.25 Tenderers responding to this enquiry shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the part of the successful tenderer. Tender must be quoted in prescribe format on the company/firm letter head.
- 6.26 Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on CPP Portal (<https://eprocure.gov.in/eprocure/app>) and IIIT-A website (www.iiita.ac.in). Intending tenderers are advised to visit <https://eprocure.gov.in/eprocure/app> and www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. **IIITA will not be responsible for ignorance of corrigendum.**
- 6.27 If any defect is found in transit it will be the sole responsibility of the Tenderers to get it corrected and as desired by the user.
- 6.28 Quotation should be addressed to JR (S&P) Indian Institute of Information Technology, Allahabad, Deoghat, Jhalwa, Prayagraj-211015 (U.P.) India.
- 6.29 All disputes are subject to Jurisdiction of Prayagraj.

(Store & Purchase)

I/We duly certified that the information provided in the proforma is true. I/We agree to the contents of terms & condition of the quotation/tender.



Seal and Signature of the Proprietor/Authorized Representative

7 AWARD OF CONTRACT

- 7.1 Two-part bid system shall be adopted, i.e., **Cover 1(Techno-Commercial Offer and Financial bid or schedule of rate).**
- 7.2 IIT-Allahabad shall award the contract to the eligible Bidder whose bid has been determined as the highest evaluated Financial Bid. If more than one Bidder happens to quote the same lowest price, IIT-Allahabad reserves the right to award the contract to more than one Bidder with the lowest price bids (say equal), the bidder with the highest 'cumulative Annual turnover of the last 3 financial year would be deemed as 'Successful bidder' with respect to the submission of proof of documents as submitted by the bidder.
- 7.3 The highest rate will not be the only basis of claim to get the order.
- 7.4 IIT-Allahabad reserves the right to increase the quantity up to the basic requirement.
- 7.5 Bidders having GST Registration Certificate are required to indicate their GST Registration number and shall have to enclose a self-certified copy of GST Registration Certificate.
If bidder has opted for composition scheme under GST ACT 2017, they have to declare themselves as "Composition Scheme" in the bid and indicate their Registration number in the Price Bid. Bidder shall have to enclose a certificate in original from a practicing Chartered Accountant / Cost & Management Accountant / Company Secretary confirming that Bidder is eligible to opt the scheme and has fulfilled all the conditions as mentioned in notification in this regard. In addition, bidder has to enclose the self-attested GST Registration Certificate in the commercial bid.
If the Bidder is unregistered i.e. exempted from GST registration, they have to declare themselves as "GST Unregistered Bidders" in the bid and shall have to enclose GST Exemption documents i.e. certificate in original from Practicing Chartered Accountant / Cost & Management Accountant /Company Secretary that Bidder is fulfilling all the conditions prescribed in GST Act, 2017 to make him exempt from registration.



8 ANNEXURES

8.1 ANNEXURE – I: LETTER OF BID

(To be submitted along with Technical Bid)

Dated:/...../ 2021

To,
Jt. Registrar (Store & Purchase)
Indian Institute of Information Technology
Deoghat, Jhalwa
Prayagraj - 211015

Sub: Submission of Bids against Tender Ref. No.: IIIT-A/SP/747/1189 / 2021.

We, the undersigned, declare that:

1. I/We have examined and accepted all the terms and conditions of the tender reference number _____ and ready to offer the required services accordingly required in tender document.
2. I/We offer to execute in conformity with the Bidding Documents for "**Auction of irreparable Furniture**" at IIT-Allahabad.
3. Our bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents and shall remain binding upon us and maybe accepted at any time before the expiry of the period.
4. I/We also declare that the Government of India / any other Government body/ any other organization has not declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.
5. Any legal notice issue on the matter of disposal of E-waste shall be the sole responsibility of the buyer.
6. I/We also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that you are not bound to accept highest ranked bid/ lowest bid or any other bid that you may receive.

Yours sincerely,

Authorized Signatory

(Authorized person shall attach a copy of Authorization for signing on behalf of Bidding company)

Full Name and Designation

(To be printed on Bidder's letterhead)



8.2 ANNEXURE – II: CHECKLIST FOR BID SUBMISSION

SL. NO.	COMPLIANCE STATEMENT/QUERY	BIDDER'S CONFIRMATION (YES/NO), WITH CLARIFICATION/DETAILS AS REQUIRED	Page No. (To be filled by the vendor) As per bidding documents.
1	2	3	
1.	Confirm that you have submitted your bid for "Auction of irreparable Furniture"	(i) CONFIRMED / NOT QUOTED [Strike out whichever is not applicable] All the documents should be signed and sealed properly. Page number should be mentioned in his whole bidding documents.	
2.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria. Referred to point no. 5.1	CONFIRMED(YES/NO)	
3.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria. Referred to point no. 5.2	CONFIRMED(YES/NO)	
4.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria. Referred to point no. 5.3	CONFIRMED(YES/NO)	
5.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria. Referred to point no. 5.4	CONFIRMED(YES/NO)	
6.	Confirm that the BOQ, duly filled in, indicating the percentage of applicable Taxes & Duties with prices submitted.	CONFIRMED(YES/NO)	
7.	Confirm that quoted price of the prescribed Supply, Installation, material is on FOR / designated IIIT, ALLAHABAD office/store, including transportation charges, taxes etc. all complete as defined in complete Tender document.	CONFIRMED(YES/NO)	
8.	Confirm there is no deviation/ clarification/ cutting/ overwriting in Price Schedule.	CONFIRMED(YES/NO)	
9.	Confirm the delivery period of Lifting schedule is accepted as per Tender Documents provision.	CONFIRMED(YES/NO)	
10.	Copy of PAN, Income Tax Return certificate submitted.	CONFIRMED(YES/NO)	
11.	HSN CODE(If Applicable)	CONFIRMED(YES/NO)	
12.	Confirm that the duly filled and scanned copy of all ANNEXURES FROM I TO VII submitted.	CONFIRMED(YES/NO)	



SL. NO.	COMPLIANCE STATEMENT/QUERY	BIDDER'S CONFIRMATION (YES/NO), WITH CLARIFICATION/DETAILS AS REQUIRED	Page No. (To be filled by the vendor) As per bidding documents.
13.	Confirm that Bidder's Bid is based on total compliance to the provisions of Tender document and subsequent amendment and corrigendum, if any, without any deviations and the quoted price is based on all the terms and conditions and specifications of Tender document	CONFIRMED(YES/NO)	
14.	Confirm that the Price Reduction Schedule (PRS) as per Tender provision is acceptable and certify that there has been no decrease in the price of price variation indices and, in the event of any decrease of such indices during the currency of this contract, we shall promptly notify this to the purchaser and offer the requisite reduction in the contract rate.	CONFIRMED(YES/NO)	



8.3 **ANNEXURE – III: TECHNICAL COMPLIANCE SHEET**

8.3.1 Specification of Auction of irreparable Furniture

Sl. No.	Item Details	Qty	Original Purchase Value	Condition	Year of Procurement	Mode of Disposal	To be filled by the bidder (Yes/No)
1	2 SEATER	2	7519.94	Irreparable	2004	Tender	
2	3 Seater Chair	43	242516.56	Irreparable	2004	Tender	
3	3 Seater Chair	34	191757.28	Irreparable	2004	Tender	
4	4 SEATER CHAIRS	30	88809.38	Irreparable	2004	Tender	
5	Chaukor base cushion chair	104	266614.40	Irreparable	2004	Tender	
6	Chaukor base cushion chair	48	142080.00	Irreparable	2004	Tender	
7	Iron frame of Hostel Table	40	48000.00	Irreparable	2007	Tender	
8	IRON frame TABLE	5	10000.00	Irreparable	2007	Tender	
9	One Seater Sofa	1	1941.00	Irreparable	2007	Tender	
10	Plastic Almira	12	34500.00	Irreparable	2009	Tender	
11	Plastic Almira	25	71875.00	Irreparable	2009	Tender	
12	Plastic Chair	468	141494.48	Irreparable	2006, 2009	Tender	
13	Plastic Chair	3	907.02	Irreparable	2009	Tender	
14	Plastic Table	4	2400.00	Irreparable	2010	Tender	
15	Revolving Base cushion chair	22	69300.00	Irreparable	2008	Tender	
16	Revolving Base cushion chair	43	135450.00	Irreparable	2008	Tender	
17	Revolving Base cushion chair with hand	259	980574.00	Irreparable	2007	Tender	
18	Revolving Base cushion chair with hand	24	90864.00	Irreparable	2007	Tender	
19	Wheel Chair - student	1	6600.00	Irreparable	2009	Tender	
20	WOODEN CHAIR	5	9500.00	Irreparable	2006	Tender	

Yours faithfully,

(Signature of Authorised Signatory)

Name:

Designation:

Company seal:

Place:

Date:



8.4 ANNEXURE – IV: UNDERTAKING

To,
Jt. Registrar (Stores & Purchase)
Indian Institute of Information Technology
Deoghat, Jhalwa
Prayagraj - 211015

UNDERTAKING

I/We, _____, of M/s. _____ having registered office at _____, do hereby undertake that my company, M/s. _____, will not withdraw or modify its bids submitted for Tender No. _____ dated _____ for the "**Auction of irreparable Furniture**" at IIIT-Allahabad during the period of validity of the bids.

I/We, further undertake to have understood that if my company M/s. _____ withdraws or modifies its bids or if it fails to sign the contract or fails to submit a performance security within the stipulated deadline if the work is awarded to it, M/s. _____ will be suspended for a specified time period at least for two years from being eligible to submit bids for contracts with the Indian Institute of Information Technology, Allahabad.

I/We, further certify that in the event of any decrease in the price/ price variation indices during the currency of this contract, we shall be promptly notify this to the purchaser and offer the requisite reduction in the contract rate.

Yours faithfully,

(Signature of Authorized Signatory)

Name:

Designation:

Company seal:

Place:

Date:



8.5 ANNEXURE – V: DECLARATION

DECLARATION

(Regarding ownership and/or employment of IIIT-A Employees)

(To be filled in by the tenderer, signed and submitted along with tender papers.)

Ref. No.: IIIT-A/SP/747/1189 / 2021

Date: / /

I/We hereby declare that I/we or Partners or Directors of our concern do not have any such person under my/or employment who has retired/ resigned/ removed/ dismissed from IIIT-A during the last two years.

I/We hereby declare that I/We or partners or Directors of our concern have the following under my/our employment who has/have retired/resigned/removed/dismissed from IIIT-A during the last two years.

I/We hereby declare that I/We or partners or directors are not related to any employees of IIIT-A

Sl no	Name of person	Date of leaving IIIT-A	Reason for leaving IIIT-A

OR

I/We hereby declare that the following persons employed in IIIT-A and any other IIIT-A Project/Station are related to me/us for partners or directors of our concern as per details indicated.

Sl no	Name of person	Designation and Name of project or Office of IIIT-A	Relationship

Note: The near relative shall include wife, husband, parents and grandparents, children and grandchildren, brothers, sisters, uncles, aunts and cousins and their corresponding in-laws.

(Signature of Tenderer)

(Name)

Witness Signature

Name:

Place:

Date:

Note:

1. Please tick whatever is applicable and delete/cut whatever is not applicable
2. Please attach extra sheet if necessary.



8.6 ANNEXURE – VI: BIDDER DETAILS

SI	Name of the Company/ Bidder	To be filled by bidder (Documentary proof must be attached as applicable)
1	Registered office Name	
	Full address of the Registered office	
	Details of contact person(s)	
	Name	
	Designation	
	Telephone number(s)	
2	Name of Bidder	
	Full Address of Office	
	Name of Contact person(s)	
	Designation	
	Telephone number(s)	
	Email	
3	Technical Expert / Engineer who will be involved in this work in Allahabad	
	Name	
	Designation	
	Telephone number(s)	
4	List the major clients with whom your organization has been associated and submit documentary proof	a.
		b.
		c.
		d.

(Signature of Tenderer)

(Name)

(Seal)

Place:

Date:



8.7 ANNEXURE –VII: MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS TRANSFER & DETAILS OF BID SECURITY TRANSACTION

Ref. No.: IIIT-A/SP/747/ 1189/ 2021

Date: / /

To,
Registrar (Acting)
Indian Institute of Information Technology Allahabad
Deoghat, Jhalwa
Prayagraj - 211015

Sub: Authorization for release of payment/ dues from Indian Institute of Information Technology, Allahabad through Electronic Fund Transfer/ RTGS Transfer.

- Name of the Party/Firm/Company/Institute: _____

- Address of the Party: _____
City: _____ Email ID: _____ Mobile: _____
Permanent Account Number: _____
- Particulars of Bank:
Bank Name: _____ Branch Name: _____
Branch Place: _____ Branch City: _____
PIN Code: _____ Branch Code: _____
IFSC Code (11 Digit Alpha-Numeric Code): _____
Account Type: Savings/ Current/ Cash Credit: _____
Account Number: _____

DECLARATION

I/We hereby declare that the particulars given above are correct and complete. If any transaction delayed and not effected for reasons of incomplete or incorrect information, I shall not hold Indian Institute of Information Technology responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through NEFT/RTGS Transfer.

Place: _____

Date: _____

Signature & Seal of the Authorized Signatory of the Party

Details of BID SECURITY are as follows (if submitted, attach a photocopy)*:

Bid security amount (in Rs.)	Bank Name	Issue Date	Valid till date	If transfer online			If MSE (mention YES)
				Mention NEFT/RTGS	Transaction no.	Transaction date	

***Attach a photocopy of proof regarding submission of bid security amount/ MSE Registration Certificate**

Signature Not Verified

Digitally signed by Niranjn kumar
Date: 2021.01.21 22:10:09 EST
Location: eProcure-EPROC